Scouts BSA Troop 2
Bridgeville PA
Committee Policies

The Committee for Scouts BSA Troop 2 and Troop 9002 (collectively referred to as "Troop 2" or "the Troop") has adopted the following specific policies to supplement National and Council Policies:

1. New Adult Members: All new adult members must be registered with the Troop. They must obtain required clearances, complete Youth Protection training and then complete an application. Copies of the clearances and their training certificate must be provided with the application.
    a. Only parents or authorized adults who have obtained the required clearances and completed Troop 2's "driver" forms are permitted to transport Scouts in any carpooling arrangements organized by Troop 2. Exceptions must be approved by the Scoutmaster(s) or Troop Committee Chair.
2. Registration & Renewal: An initial registration fee is charged to join Scouting America, comprised of a national registration fee and a Council fee. An annual renewal fee is also charged, comprised of the same components. A subscription to Scout Life magazine is also available for an additional cost.
    a. Adults: The Troop will pay the initial registration fee and annual renewal fee for the assigned Chartered Organization Representative, and any associated cost. The Committee may also decide to pay such fees for other individuals on a case-by-case basis. All other adults shall pay their registration and renewal fees, and any associated cost.
    b. Scouts: Troop 2 will pay the Scout's annual renewal fee if the following conditions are met:
        i. The Scout's dues are current (see policy #8) at the end of the month prior to the renewal deadline. As an example, for a renewal deadline of 12/31/xx, dues must be current as of 11/30/xx.
        ii. The Scout has met the requirements for the Pancake Breakfast fundraiser as described in policy #10.

    Troop 2 will also pay for Scout Life magazine if requested by the Scout at the time of annual renewal.
3. Expenditures from General Account: All non-recurring or unusual expenditures in excess of $100 shall be pre-approved by duly adopted motion of the Troop Committee. Receipts shall be provided for all expenditures. The Troop Treasurer shall retain all receipts. All checks shall bear two authorized signatures. Authorized persons are the Troop Committee Chair, Scoutmaster(s), and Treasurer. The Committee may also authorize other individuals registered with the Troop as signers on the account.
4. Flag Plaza Account: Expenditures relate to purchases of merit badges, uniform patches, Eagle Kits, pocket cards, and other awards/advancements from the Pittsburgh Scout Shop. The Treasurer is responsible to ensure that sufficient funds are kept in the account, and should be kept informed of all expenditures on a timely basis. The Troop Committee Chair, Scoutmaster(s), Advancement Chair, and Treasurer are authorized to access the account. The Committee may also authorize access to the account by other individuals registered with the Troop.
5. Food shopping for Troop camping trips shall be documented with receipts turned in to the Troop Treasurer. Troop Treasurer shall issue individual checks by Patrol to Scouts assigned shopping duty. The Treasurer shall return excess food money after accounting, via deposit to Scout Accounts; the minimum refund that will be processed is $.25 per person. Overspending shall be made up by the Patrol.
6. Scouts who do not attend an event they signed up for must reimburse the Troop for any registration or other fee that was paid on their behalf, unless otherwise determined by the Committee on a case-by-case basis.

7. Personal Vehicle Usage: Adults providing transportation of multiple Scouts (beyond the driver's own Scouts) as arranged by Troop 2 or hauling Troop gear on camping or other Troop trips shall be reimbursed for gas, parking and tolls at actual documented cost. Adults transporting Troop gear to camping or other Troop trips are responsible to maintain appropriate insurance coverage in case of accidental damage to the gear.
8. Dues: Weekly meeting dues shall be $2.00, $1.00 of which shall be deposited in the Scout's individual account. Dues shall be charged only for scheduled Wednesday night Troop meetings that take place. Scouts are required to pay dues whether they attend a given meeting or not. Dues must be current within $10.00 for Advancement and/or annual renewal (see policy #2). Troop Committee Chair shall have the sole authority to waive dues requirement subject to determination of financial hardship.
9. Boards of Review will normally be scheduled for the first Wednesday of each month subject to need. However, if the need for a Board falls outside this monthly schedule, Scouts can request a special date. Scouts desiring a Board of Review must contact the Troop Committee Advancement Chair at least one week in advance to schedule for the first Wednesday date and two weeks in advance for a special date.
10. Pancake Breakfast fundraiser: All Scouts shall be required to actively participate in the Troop's Annual Pancake Breakfast Fundraiser. All Scouts shall be required to raise the current established amount in either a combination of ticket sales, ad sales, or donations, and work assigned shift at the Breakfast with a parent or other adult. Ad and ticket sales money must be turned in to the named Adult Leader by the stated date and time. Scouts meeting these requirements (revenue and participation) shall have credited to their Scout Account their earned sales incentive as established by the Committee. Scouts who do not meet these requirements must pay their own recharter fee and their lack of participation will be considered in their next Board of Review when evaluated for exhibiting "Scout Spirit". Scoutmaster(s) shall have discretion to excuse a Scout from the participation requirement.
11. Scout Accounts:
    a. Troop shall maintain a communal "Scout Account" checking account for deposit of all fundraising monies earned by or deposit of Troop activity refunds for the individual Scouts. Adult Leaders may also maintain accounts for fundraising monies or deposit of Troop activity refunds. Individual accounting shall be maintained and the bank account shall be reconciled monthly by a designated Committee member. Checks shall bear two authorized signatures; authorized persons are the designated Committee member for Scout Accounts, Troop Committee Chair, Scoutmaster(s), and Treasurer. The Committee may also authorize access to the account by other individuals registered with the Troop. Activity reports for the Scout accounts will be provided to the Committee and to the individuals at least quarterly.
    b. Withdrawal shall be made only by completed withdrawal voucher or other authorized documentation, and must be submitted for processing within 6 months of when it is incurred. Funds shall be expended only for Scout related expenses or activities. Payment of dues via Scout Account withdrawal is permitted but a minimum withdrawal of $10 is required. Overdrawing Scout account balances is generally not permitted.
    c. Individual Scout Account balance shall revert to the Troop account for all Scouts or Adult Leaders leaving Scouting America (i.e., not re-chartering). On transfer to another Scouting unit that also maintains Scout Accounts, the individual's funds shall be transferred to the new unit after deducting any dues or fees owing. Scouts attaining the age of 18 shall have the

option of maintaining the account for Scout activities, including funding rechartering fee, as long as they remain registered with the Troop.

12. Neckerchiefs, Berets and Class B tee shirts: Scouts shall deposit with the Troop Treasurer a fee equal to the current cost for red beret and for embroidered neckerchief. Similarly, uniformed leaders shall deposit with the Troop Treasurer a fee equal to the current cost for embroidered neckerchief. Deposit shall be returned upon return of the beret and/or neckerchief. New members shall initially use a silk-screened neckerchief. Upon completion of an overnight camping trip in a tent as a registered Troop 2 member, they shall be eligible for an embroidered neckerchief. New Scouts and Leaders will receive an initial Class B tee shirt at no charge; additional Class B's can be purchased at current cost. Scouts can request a new Class B shirt once a year at inventory re-order time, at no cost to them.
13. Medical Forms: A designated Committee member shall be responsible to ensure that current medical forms (Part A & B, and Part C for events that will last more than 72 hours) for all Scouts and Adult Leaders are on file with the Troop. Copies must be provided to the Adult Leader in charge of applicable Troop events.
14. Annual Hike to Camp: A Scout's participation in the hike to camp must be specifically approved by the Scoutmaster, in consideration of the Scout's abilities and in consultation with the Scout and the Scout's parents. The Scoutmaster may require that Scouts complete shake down hikes prior to the event.
15. Eagle Scout Court of Honor: When a Scout attains the rank of Eagle the Troop will provide an embroidered neckerchief with red-white-blue piping, Eagle badge and pin, parents' pins, and mentor pin (the "Eagle Kit"). The Troop will also reimburse the Scout family for documented costs associated with the Eagle Court of Honor up to the amount budgeted by the Committee at the beginning of the Troop year.
16. Uniform Inspection and Attendance:
    a. The Troop will hold Uniform Inspection at every meeting. A meeting is defined as an organized calendar event not considered "pay if you go" or any other assembly designated in advance by the Troop as required. The scoring system is based on a 10 point Uniform Inspection that includes one point for each of the following: shirt, pants, belt, beret, neckerchief, slide, socks, notebook, pen and handbook. For Class B meetings, Scouts in their proper Class A or Class B uniform will receive a uniform inspection score of Present/10; otherwise they will receive a 0.
    b. Scouts should make every effort to attend all Troop meetings.
        i. If a Scout cannot attend, they should call their Patrol Leader prior to the meeting to report a valid reason for their absence. (Note that a Patrol Leader must call the Senior Patrol Leader to be excused from a meeting.) Valid reasons for absence include illness or obligations related to family, church or school. Such an absence will be considered Excused and the Scout will receive a 0 score.
        ii. If the Scout is attending another Scout event (e.g., working at scout camp, camp, OA event, etc.), they will receive a "pass" (score of "S") and the meeting will not count for Uniform Inspection purposes.
        iii. If a valid excuse is not provided to the Patrol Leader in advance, the Scout is considered Absent for that meeting and will receive a -10 Uniform Inspection score.

c. New Scouts will be given a maximum of 6 weeks from the date they join the Troop prior to having their uniform inspections count. However, if during that 6 week period a Uniform Inspection score of 10 is received, then the grace period ends and all future uniform inspections will count.
d. Weekly Uniform Inspection scores shall be kept and updated by the Scoutmaster(s) or Assistant Scoutmaster(s) designated by the Scoutmaster and posted for review by all Scouts each calendar month. Scores shall remain open to review for a period of 2 weeks after posting, during which time the Scout shall have the opportunity to challenge only the scores posted for the calendar month. If the score is not challenged during the 2-week review period, it shall become final. Challenges shall be resolved and decided by the Scoutmaster, whose decision shall be final.
e. At the end of the Troop year (February), each Scout's lowest inspection score during the year will be dropped. A Campership will then be awarded to the Scout(s) with the highest uniform inspection score (i.e., gross uniform inspection score divided by the number of available meetings per Scout), who exhibit Scout Spirit, and who actively participate in Troop meetings (i.e., attending at least 50% of the Troop meetings for the entire year).
f. The Committee will set the total budget for Camperships at the beginning of the Troop year. Regardless of this budgeted amount, the Campership amount for any individual Scout shall be no more than the prevailing "early bird" registration fee for Heritage Summer Camp. If more than one Scout ties for the Campership award, the total budgeted amount for Camperships shall be shared equally, up to the maximum individual amount. The Campership can only be used to offset the cost of Heritage Summer Camp, the Troop Historic Trip, or a High-Adventure Trek.

17. Scouts selected for Order of the Arrow (OA): The Troop shall reimburse Scouts for initial Ordeal Fee upon completion of the Ordeal. Thereafter, annual dues and/or other OA expenses are the Scout's responsibility.
18. Troop shall pay for all awards, patches, medals, merit badges, and rank patches earned by the Scouts. In all cases, the Troop only pays for original patch/badge, etc. The cost of patches, medals, etc. associated with Troop trips and events must be approved by the Committee.
19. The Scoutmaster(s) will schedule at least one Troop meeting per year, normally in the springtime, to cover such topics as Youth Protection and the Troop 2 Code of Conduct.
20. Proxy Ballots: Committee members have the option to establish the use of a proxy ballot the Committee will recognize in their absence. Members who cannot attend a given meeting must contact another, specific Committee member to request that they hold/vote their proxy. The Committee member who will be absent must also contact the Troop Committee Secretary or Troop Committee Chair to communicate who will hold/vote their proxy.
21. Memorial Requests: The Troop will send a memorial upon the death of Parents, Grandparents, or Brothers/Sisters of existing Troop members. All other cases of memorial requests will be considered on a case-by-case basis. The total of the memorial will be a maximum of $50 plus delivery fee (if needed). The Troop Committee Chair owns responsibility for authorizing the memorial purchase.
22. The use of electronic devices, other than cell phones, that are not specifically necessary for medical reasons or are not typically used for camping are not allowed on Troop events. Disciplinary actions can include, but are not limited to, suspension from future campouts for an amount of time deemed appropriate by the Scoutmaster(s) or suspension from all Troop events for a similarly appropriate amount of time on a case-by-case basis.

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23. All business coming before the Troop Committee that requires the Committee's express approval shall require an affirmative vote from a quorum of the Committee members. To constitute a quorum at a Committee meeting, a majority (51%) of registered Committee members, other than the Committee Chair, shall be present either in person (including virtually if the meeting is held electronically) or by proxy as defined in policy #20. Upon establishment of a quorum, each member in good standing who is either present or represented by proxy shall be entitled to cast one vote. In the event of tie vote, the Committee Chair shall cast the deciding vote.
24. Changes to or additions of any policy will be determined by vote of the Troop Committee. Exceptions to any policy above will be reviewed on a case-by-case basis and also determined by the Troop Committee.

These Policies are hereby affirmed by duly adopted motion of the Committee this 13th day of May 2026.

Revised 05/04/2026